

## TRINITY LUTHERAN CONGREGATION COUNCIL

August 11, 2021

The Trinity Lutheran Congregation Council meeting was called to order by Saundy Solum at 7:31 pm on August 11, 2021.

### Members Present:

Pr. Elizabeth, Barb Arnold, Michelle Jahnke, Kim Kapplinger, Steve Kemp, Jan Kraabel, Bethany Moen, Saundy Solum, Judy Tollefsrud, Dean Wiste, Lara Wold Mendez, Mary Zaffke

### Members Absent:

Dan Alstad, Laurie Moen

Pr. Elizabeth opened the meeting with a prayer.

Secretary's Report for July 14, 2021, was read, corrected, and approved. MSP (Jan, Dean)

Treasurer's Report (placed on file) Highlights listed below. MSP (Mary, Jan)

- Year to date offering (envelopes & online offerings) \$144,600
- Year to date total income - \$191,000.
- Year to date total expenses - \$218,600.
- Checking account balance at the end of July - \$-6,271.
- Year to date Net Income - \$-27,500.

### STAFF REPORTS:

#### Pastor Lane:

- |  |                    |
|--|--------------------|
| 1. Home Visits with Holy Communion:                                | 8 @ 10 hours       |
| 2. Visits without Holy Communion:                                  | 4 @ 4 hours        |
| 3. Services @ Assisted Living, Tweeten Apts. and Manor (and prep): | 3@ 4 hours         |
| 4. Services @ Nursing Home:  | 1 @ 1 hour         |
| 5. Staff Meeting:  | 3 @ 3 hours        |
| 6. Office Time:  | 4 hours            |
| 7. Sunday/Saturday Sermon prep and service:                        | 2 @ 21 hours       |
| 8. Hospital Visit:   | 1 @ 1 hour         |
| 9. Driving time:   | 6 hours            |
| 10. Continuing Ed:   | 1 hour             |
| 11. Meetings:  | 0                  |
| 12. 498 HOPE:  | 16 times @ 4 hours |
| 13. Newsletter:  | 0 hours            |
| 14. Response Team  |                    |
| Total Hours:   | 60 hours           |
| 1 Funeral for Wayne Bunge:   | 11 hours           |
| visits for Scheie:   | 3 @ 3 hours        |

## **Bekah Leafblad & Kerri Jahnke - Director of Children, Youth, and Family Ministry:**

### **Bekah's report**

#### **Houseboat Trip**

- Everything is going smoothly in planning the houseboat trip. We had a participant meeting in June where we went over last-minute details and signed paperwork.
- Our final payment for the houseboat trip is due the day we depart. I plan on getting a cashier's check from Merchant's as there is a 3% cash discount. The cashier's check will be made to S&S Boat Rentals for \$2,890.91 (as opposed to \$2,980.32 if we didn't pay with cash).

#### **Bonfires at Bekah's**

- Wednesday evening bonfires in my backyard have started and will continue through July 28, except for July 21 when I will be on the houseboat trip.

### **Kerri's Report**

Kerri Jahnke's start date: Tuesday, July 27, 2021

Thank you for the warm welcome and opportunity to work for the church I grew up in and the church I came to know Jesus in. I am blessed to be called to equip our families, youth, and children in their faith life!

Bekah and I spent my first week getting acquainted with my new role here at Trinity. She is well organized, and it was easy to follow and understand where she has everything.

#### **Sunday School Prep**

- We will be continuing to use the Rotational Sunday School Curriculum
- Lessons are ready to go
- Looking for teachers/ guides
- First day will be September 26th

#### **Confirmation**

- Confirmation Schedule is ready for 2021-2022
- Working on confirming and finding mentors
- We invited Mabel First Lutheran to join our program this year, they have accepted and will be added to our program. We invited Scheie Lutheran as well, and we are waiting to hear back from them.
- Looking for adults to lead ELECTIVE classes for our fall trimester of Confirmation.
- Confirmation orientation will be September 15

#### **ELCA Youth Gathering 2022**

- Information meeting will be held September 26<sup>th</sup> at 10:30 a.m.
- July 24 -28, 2022
- 9<sup>th</sup>-12<sup>th</sup> grade youth

#### **High School Youth**

- Meet and Greet with Kerri in August
- Planning for the fall
- Planning retreats

## **TEAM REPORTS:**

### **Care Ministry** (Laurie)

- People have offered fresh or frozen food for the food pantry, but it was decided to just keep the food donations as nonperishable.
- Care Ministry Team will meet in August. Will get budget request to Judy by Sept. 1.
- Laurie is looking into American Relief Dollars for food for pantry.

### **Communications** (Mary)

- Have not physically met, but have been emailing. Talking about the directory. They are still in the infancy stage of planning for a new directory.

### **Education** (Bethany)

- Welcomed Kerri.
- Had an Education meeting this past week. Talked about Sunday School and Rally Sunday. Will have to look at what COVID may affect in planning for this fall.

### **Finance** (Judy)

- Has budget items worksheets for teams to work with to determine their budget. If teams need more, let Judy know.

### **Outreach** (Lara)

- Jessie Strinmoen led the Backpack Ministry from Trinity with the Methodist Church in Caledonia. 154 backpacks were put together.
- Karry Thorson is leading the Manicure Ministry with the nursing home residents. Some are cancelling their scheduled times due to the rising COVID cases.
- Still working on the list of college-aged kids' names.

### **Mission** (Dean)

- Contacted all team members regarding this Sunday's All Team Retreat.

### **Property** (Dan)

- Working on the budget for 2022.

### **Staffing** (Meets the 3<sup>rd</sup> Thursday each month) (Jan)

- Nicole Krenzke has completed the orientation period with Lorilyn. Lorilyn will continue to be available to answer questions.
- Kerri Jahnke oriented with Bekah July 27<sup>th</sup> -July 30<sup>th</sup>. She is setting up her office and will work with Pr. Elizabeth on further orientation and schedule.
- Sunday, Aug 1<sup>st</sup> was the farewell for Bekah, Director CYF Ministry, and Willy Leafblad, Handbell Choir director. We are grateful for their leadership, musical talents and Bekah's dedication, creativity, and enthusiasm working with our youth.
- The Staffing Team is reviewing staff salaries and will be making recommendations for the 2022 budget. It is assumed the Sr. Choir will resume practice in late August unless guidelines for singing change due to COVID. The Handbell Choir director position has not been filled.

### **Stewardship** (Steve)

- Servant Sunday on August 29, 2021. The team has met and has a plan. Not sure if can proceed. Steve will discuss the plan further under the COVID update under Continuing Business.

## **Worship (Kim)**

- Talked about the readers, ushers, communion servers list and working on updating these lists.
- Talked about the Worship Budget.
- Has some philosophy language about the music of Trinity. Still working on the language.
- Renewal Weekend is postponed due to the increase in COVID cases.

## **Bible Study**

Revelation Chapter 14-22 – Read prior to Council Meeting.

## **CONTINUING BUSINESS:**

### 1. COVID Update

- Pr. Elizabeth advocating to have outdoor worship as much as possible.
- Will encourage parishioners to wear a mask, sit with your family unit, and practice social distancing. Will encourage parishioners to move their conversations outside following the worship services.
- No fellowship this coming Sunday.
- Council would like to the Response Team to start meeting again.
- Stewardship Sunday's focus is to thank people for their financial contributions and whatever else parishioners have done. The worship service will be outdoors. Still working on the details of serving some food outside following the worship service.
- Care Team will stop their home visits. They will continue with the prayer shawls as long as the team is comfortable with this ministry.
- Funeral fellowship – Pr. Elizabeth will talk to Mary Deters on Friday of this week.
- COVID update information will be provided in the bulletins and newsletter.

### 2. Facility Planning update

- Facility Planning Team will be meeting with the contractors again to see what the next steps need to be. Goal to have a budget idea by September.

### 3. All-team Retreat

- Sunday, August 15, 10:30 a.m.-12:30 p.m. at church.

### 4. Festival of Celebration and Renewal

- Postponed

### 5. Parsonage radon update

- Pr. Elizabeth says it is working. Still need to do a follow-up radon test, first one didn't work.

### 6. Diversity Conversation Group

- Would like Trinity to consider becoming a Reconciling in Christ Congregation so that ALL feel welcomed. Michelle made a motion to start the process to explore Reconciling in Christ Congregation. Dean seconded. MSP
- The Diversity Conversation Group meets at Joe's Coffee Shoppe Thursday, August 12 at 6:30 p.m.

**NEW BUSINESS:**

1. Bank approvals for new hires
  - Mary made a Motion to update the Trinity Lutheran Bank Authorization. Kerri Jahnke will be a signature signer for the Luther League account and the credit card with the current credit limit. Nichole Krenzke added as bookkeeper with all permissions to all Trinity accounts. Judy seconded. MSP. (See the Trinity Lutheran bank authorization.)
2. Budget
  - All budget requests are due to Judy by September 1, 2021.

Dean made a motion to adjourn, Kim seconded. Meeting adjourned at 9:00 p.m.

Closed with the Lord's Prayer.

**Next Meeting:** Wednesday, September 8, 2021, at 7:30 p.m.

**Upcoming dates:**

- Newsletter items due August 20 – it is a September newsletter
- Servant Sunday, August 29
- All-team retreat: Sunday, August 15, 10:30 a.m.-12:30 p.m.

Submitted by, *Michelle Jahnke*