

**** SUBJECT TO APPROVAL BY THE CONGREGATION COUNCIL AT IT'S NEXT MEETING ****

TRINITY LUTHERAN CONGREGATION COUNCIL

July 12, 2023 • 7:30 p.m.

OPENING BUSINESS:

The Trinity Lutheran Congregation Council meeting was called to order by President, Kim Kapplinger at 7:02 p.m. on July 12, 2023.

Pr. Elizabeth opened the meeting with a prayer.

Members Present:

Pr. Elizabeth, Betty Dokken, Terry Holland, Michelle Jahnke, Kim Kapplinger, Bev Nelson, Laurie Moen, Leonard (Lenny) Myrah, Steve Nelson, Jerald Oakes, Jacque Wennes, Mary Zaffke

Members Absent:

David Storlie, Lori Wilhelmson

Secretary's Minutes for June 14, 2023 were read. Jacque made a motion to approve the secretary minutes, seconded by Betty. Motion carried.

Treasurer's Report (placed on file) Highlights listed below. Lenny made a motion to approve the treasurer's report, seconded by Mary. Motion carried.

June 1, 2023 balance	\$14,222.94
51 credits	\$78,918.55
36 debits	\$42,809.87
June 30, 2023 ending balance	\$50,331.62
13 outstanding checks	\$7,409.11
June 30, 2023 balance	\$42,922.51

STAFF REPORTS:

Pastor Elizabeth (see attachment)

Pastor Lane (see attachment)

Kerri Jahnke (see attachment)

TEAM REPORTS:

Care Ministry (Laurie)

- Laurie distribute extra advertising around town regarding The Little Pantry.
- There was some minor disruption for three days last week with someone dumping some food out of their containers inside and outside the church.
- Love Day Quilt be added to the food pantry once a month.

Finance (Jacque)

- The ERC monies received will be divided to the accounts as stated in the previous minutes.

- With the three payrolls & other expenses in June it is now necessary to borrow \$17000 from Merchants Bank after using the \$25000 as a loan to ourselves.
- Received a letter from IRS “We received your amended Form 941 but cannot locate it.” This has been resolved as of today.
- Finance Team passed a motion to hire Kodet Architectural for services which will be in a motion later.

Property (Jerald)

- Work at Trinity Center - working on the bathrooms.
- Still working with the boiler at the Trinity Center.
- Krause Contract signed. No money down required. Mid-September is the goal for Krause to start the steeple project.

Staffing (Betty)

- Went over PTO policy - 6 people will receive holiday pay thru 2023. Starting Jan. 1, 2024, all will receive holiday pay, with the exception of Marlene as she reduced her hours to 24 hours every two weeks (2 days a week).
- Betty sent an email to all team members their schedule to send their team pictures and a little message about their team’s responsibilities to be added to the newsletters. For July and Aug newsletter, Communication, Finance, Care and Staffing team submitted their photos and their responsibilities.
 - Sept. & Oct. - newsletter submissions will be from the Education, Worship, and Mission teams.
 - Nov. & Dec. - newsletter submissions will be from the Stewardship, Property, and Outreach teams.
- The team reviewed our Sabbatical Policy - will talk to the Synod in what they will need to do in Pr. Elizabeth’s Sabbatical next June.

BOOK CONVERSATION:

Introduction and Chapter 1 of “Belonging,” by Dr. Karoline Lewis
Read Chapter 2 for the next meeting.

CONTINUING BUSINESS:

1. Trinity Center and Release Time Committee update
 - Team has not met since May.
 - Heather Gray and Lorilyn Dehning are co-leading the committee
 - We need feedback from the committee before we can move forward.
 - Pr. Elizabeth will plan to attend the next committee meeting.
 - The staff has decided to hold Release Time at the Trinity Center this coming school year.
2. Use of Trinity Center for mental health counselor
 - Debbie Stone Nelson is the mental health counselor.
 - Dave Selness suggested to create a simple lease agreement for Debbie to sign. We need a copy of her Professional Liability Insurance with Trinity Center’s name included in the policy.

Bev made a motion to extend the meeting 15 minutes, seconded by Mary. Motion carried.

NEW BUSINESS:

1. Master Planning Committee

- Jacque makes a motion as recommended by Master Planning Committee & Finance Team to hire Kodet Architectural Firm for: Program and Concept Development Services (Kodet) \$13200 and a Building Assessment and Cost Estimation Services (Kraus-Anderson) \$11500 Total Lump Sum Fee \$24700. It is recommended to take it out of building fund. Seconded by Bev. An anonymous donor will give \$24,000 for this project. Motion carried.

2. Additional counters for Monday morning

- Jacque makes a motion to approve Sharon Hanson, Joyce Landsom, and Elaine Kjome as additional counters for weekly offerings. Judy Bratland has resigned from counting the weekly offering. Seconded by Terry. Motion carried.

Jacque made a motion to extend the meeting 15 minutes, seconded by Mary. Motion carried.

3. Steeple repair

- Jacque makes a motion to move the \$19120 from steeple special account and \$30000 from ERC monies to New Albin Bank and open a Money Market account for a better return on the funds until needed. Seconded by Bev. Motion carried.

LORD'S PRAYER AND ADJOURNMENT

- Lenny made a motion to adjourn the meeting, Laurie seconded. Motion carried. Meeting adjourned at 8:25 p.m., followed by The Lord's Prayer.

NEXT MEETING: Wednesday, August 9, 2023, at 7:00 p.m.

UPCOMING DATES:

- Confirmation Camp at Good Earth Village: July 23-28
- Next newsletter items due July 21 (August newsletter)

Submitted by *Michelle Jahntke*