

TRINITY LUTHERAN CONGREGATION COUNCIL

February 8, 2023 • 7:30 p.m.

OPENING BUSINESS:

The Trinity Lutheran Congregation Council meeting was called to order by president, Kim Kapplinger at 7:36 p.m. on February 8, 2023.

Pr. Elizabeth opened the meeting with a prayer.

Members Present:

Pr. Elizabeth, Betty Dokken, Terry Holland, Michelle Jahnke, Kim Kapplinger, Bethany Moen, Laurie Moen, Leonard (Lenny) Myrah, Steve Nelson, Jerald Oakes, David Storlie, Jacque Wennes (via Facetime), Lori Wilhelmson, Mary Zaffke

Kim welcomed the new members: Lenny Myrah, Jerald Oakes, David Storlie, Jacque Wennes, and Lori Wilhelmson.

Secretary's Report for January 11, 2023 was read, edited, and approved. Laurie made a motion to approve the secretary minutes with changes, seconded by Betty. Motion carried.

Treasurer's Report (placed on file) Highlights listed below. Terry made a motion to approve the treasurer's report, seconded by Mary. Motion carried.

General Fund (Merchant's Bank)

January 1, 2023 balance	\$57,628.82
40 credits	\$18,827.75
37 debits	\$58,004.91
January 31, 2023 ending balance	\$18,451.73
Outstanding checks	\$3,356.73
January 31, 2023 balance	\$15,094.93

STAFF REPORTS:

Pastor Lane (see attachment)
Kerri Jahnke (see Ed Team Agenda attachment)

TEAM REPORTS:

Care (Laurie)

- Team will be a part of the Relief, Recover, Rebuild Event. The team will provide desert and workers.
- \$250 was given to SG Fire Department and \$250 was given to the Chamber of Commerce for the fire relief and future events to support the fire recovery.

Communications (Mary)

- Will be meeting next week regarding Time and Talents

Finance (Jacque)

- Some accounts have not been audited for 2022, Kathy Overland & Shari Allan will complete by April Finance Team meeting.
- Noticed trash cost of \$549.35 for month of January & total of \$5585.69 for '22, wondering if we have a contract with Waste Management (current vendor) would it be valuable to check with Richard's Sanitation.
- Because of FDIC insurance limit of 250,000 per entity at any given financial institution I make a motion to move 30,000 from the parsonage 2 sale in special accounts to a 3 month CD and the total of pastoral support in special accounts to a 10,000 money market and the remainder to a 3 month CD at the New Albin Savings Bank.
- After reviewing Mike Betz audit reports for 2021, Jacque will be communicating with the three endowment treasurers to report quarterly on a designed form to Finance Team and be presented to Council. Mike Betz reported that there was an underpayment from Berry Patch of \$1538.63 in 2021, a motion was made to drop the underpayment since Berry Patch has ended their entity with Trinity. Fair Rental Valu needs to be stated on Pastor Elizabeth's W-2. Mike and Lorilyn set it at \$1000 for 2022 and now the council needs to set it for 2023.
- Nicole needs a new laptop using Bekah's old one. We also continue to have challenges with the printer in the office, Lorilyn will look into contract's and products.

Property (Jerald)

- Will plan to look at the basement floor that continues to buckle when the humidity increases.
- Will be looking at the concrete issues under the canopy of the elevator entrance.
- Shingles missing on the steeple. Will follow up with Dan to see what has been started in looking into this.
- The door of the elevator entrance tends to blow open when it is windy outside. The team will look into fixing this issue.

Staffing (Betty)

- Goal is to find a bell choir director.
- Looking at evaluation questions.
- Performance reviews will be held at the end of April, early May.
- Approve maternity leave. We currently have 6 weeks paid maternity leave.
- Marlene is decreasing her hours to 24 hours every 2 weeks. She will still work on Tuesdays and Wednesdays, 6 hours a day. Stewart is increasing his hours to 36 hours every 2 weeks. He will still work on Mondays, Thursdays and Fridays, 6 hours a day.

NEW BUSINESS:

1. New team member Care Team
 - Mary made a motion that Betty Bergsgaard to serve on the Care Team, seconded by Laurie, motion carried.
2. Vote on Vice President
 - Lenny made a motion to appoint Jerald Oakes as Vice-President, seconded by Mary, motion carried.
3. Window donation Thank You notes

- All council members signed Thank you notes to be mailed to all the donated to the window restoration project. There were 35 donors, which includes a few memorials.
4. Ash Wednesday Noon fellowship?
 - Care Team will take care of the noon fellowship for Ash Wednesday.
 5. Lenten Supper sign-up
 - March 1 - Outreach Team - chili
 - March 8 - Education Team - fry bread and soup
 - March 15 - Property & Worship Teams - loaded backed potato.
 - March 22 - still need a team to serve.
 - March 29 - still need a team to serve.
 6. Jacque made motion to move \$30,000 from parsonage 2 sale line item in special accounts to a and the total pastoral support funds into 3-month CD at New Albin Savings Bank, a total of 63,159.50, seconded by Jerald, motion carried.
 7. Banking Authority - Steve presented Banking Authority for both Merchants Bank and New Albin Savings Bank
 - Banking Authority for Merchants Bank:
 - Loan Advance President, Kim Kapplinger
 Treasurer, Steve Nelson
 Advisory, Nicole Krenzke
 - General Fund President, Kim Kapplinger
 Treasurer, Steve Nelson
 - Special Accounts President, Kim Kapplinger
 Treasurer, Steve Nelson
 - Banking Authority for New Albin Savings Bank
 - Trinity Luther Church - Special Account
 - Certificate of deposit and/or Money Market authorized signers
 President, Kim Kapplinger or Treasurer, Steve Nelson
 - Trinity Luther Church - Olerud
 - Certificate of deposit and/or Money Market authorized signers
 President, Kim Kapplinger or Treasurer, Steve Nelson
 - Trinity Luther Church - Endowment
 - Certificate of deposit and/or Money Market authorized signers
 President, Kim Kapplinger or Account Manager, Karen Gray
 - All debits over \$5,000 require both signatures.
 - Bookkeeper, Nicole Krenzke may inquire in all Trinity Lutheran Church Accounts.
 - Bethany made a motion to approve the banking authority, seconded by Betty, motion carried.
 8. Annual Meeting follow-up
 - Communicating to the members
 - Council minutes are always in the newsletters, which were included in every month. Also included in numerous bulletins.
 9. Form committees to explore Trinity Center and Release Time
 - The following people have volunteered to serve on this committee:
Barb Gulbranson, Andy Allen, Lorilyn Dehning, Lee Hokstra, Rachel Udstuen, Michelle Jahnke, Member from Education Team

- Terry Made a motion to advertise the committee through the bulletin, the newsletter, verbal announcement and send out letter to area churches to invite them to join this committee, seconded by Laurie, motion carried.
- School has a timeline to prepare for potential referendum by November, and they need to know by July if the Trinity Center needs to be a part of the referendum.

LORD'S PRAYER AND ADJOURNMENT

- Lenny made a motion to adjourn the meeting, seconded by Mary. Motion carried. Meeting adjourned at 9:27 p.m., followed by The Lord's Prayer.

NEXT MEETING:

- Wednesday, March 8, 2023, at 7:30 p.m.

UPCOMING DATES:

- Next newsletter items due February 17 (March newsletter)

Submitted by *Michelle Jahntke*