

TRINITY LUTHERAN CONGREGATION COUNCIL

January 11, 2023 • 7:30 p.m.

OPENING BUSINESS:

The Trinity Lutheran Congregation Council meeting was called to order by Saundy Solum at 7:37 p.m. on January 11, 2023.

Pr. Elizabeth opened the meeting with a prayer.

Members Present:

Pr. Elizabeth, Dan Alstad, Betty Dokken, Terry Holland, Michelle Jahnke, Kim Kapplinger, Steve Kemp, Bethany Moen, Laurie Moen, Steve Nelson, Saundy Solum, Judy Tollefsrud, Dean Wiste, Mary Zaffke

Secretary's Report for December 14, 2022 was read, edited, and approved. Steve K. made a motion to approve the secretary minutes, seconded by Laurie. Motion carried.

Treasurer's Report (placed on file) Highlights listed below. Dean made a motion to approve the treasurer's report, seconded by Terry. Motion carried.

General Fund (Merchant's Bank)

- 11/30/2022 Balance \$19,527.68
 - 52 credits \$101,503.44
 - 33 debits \$63,402.30
 - 12/30/2022 statement balance \$57,628.82
 - 19 outstanding check balance \$13,877.03
- 12/31/2022 checking account balance \$43,751.79
(owe \$14,000 to Special Accounts)

STAFF REPORTS:

Pastor Elizabeth (see attachment)
Pastor Lane (see attachment)
Kerri Jahnke (see attachment)

TEAM REPORTS:

Communications (Mary)

- Waiting to meet with Marlene regarding Time and Talents

Mission (Dean)

- \$8,873.00 from Thankful Gifts from this year

Stewardship (Steve)

- Getting ready for the brunch at the Annual Meeting

Worship (Kim)

- The Worship Team has ushers, servers, readers for January. The team will work on volunteers for February. They will finish the rest of the year after the Time and Talents are completed and turned in.

CONTINUING BUSINESS:

1. COVID protocols
 - Status quo
2. Master Planning update
 - Windows are being worked on.
 - Choosing a new architect to look at the full master plan which includes the addition and other recommendations.
3. Trinity Center
 - Will bring the proposal from the December Council meeting to the Annual Meeting.
4. Nominating Committee update
 - We went over the ballot and will present it at the Annual Meeting
 - Saundy thanked Judy Tollefsrud, Dean Wiste, Dan Alstad, and Steve Kemp for their years of service as team leads and Council members. Pr. Elizabeth and the Council also thanked Saundy Solum for her three years she served as Council President.
5. AED
 - Communications Team will take the lead on developing a plan to support an AED machine.
6. Audit
 - a. 2021
 - Mike Betz presented the 2021 audit to the Finance Team to review.
 - b. 2022
 - 2022 audit will be on Sunday, January 15, 2023. Kathy Overland and Barb Arnold were approved last meeting to conduct the audit. Barb can no longer fulfill this obligation at this time. Sheri Allen said she would be happy to step in to help with the audit. Mary made a motion to appoint Sheri Allen, seconded by Dean, motion carried.
7. 2023 Budget
 - Finance Team added the 2022 actuals and will be presented at the Annual Meeting
 - Betty shared that the Synod recommends an increase of \$500 for cost-of-living to Pr. Elizabeth's base salary, so Pr. Elizabeth's base salary should be \$45,975.00. Betty made a motion to increase Pr. Elizabeth's base salary to include the cost-of-living adjustment, and to adjust the snow removal to \$6,150 for 2023, seconded by Kim, motion carried.
8. Open West Entrance
 - Terry made a motion to keep the front entrance open, seconded by Judy, motion carried.

NEW BUSINESS:

1. Finance Team fund transfer
 - Judy brought a motion from the Finance Team to remove the remaining funds at First Southeast Bank in Canton, MN and the Endowment Account MM1216 at Merchants Bank in Spring Grove, MN to New Albin Savings Bank in New Albin, IA, seconded by Steve K. Steve N. shared that the interest rate is higher at New Albin Savings Bank: 2.5% is the interest rate in the current money market checking account. The funds will be moved in February. Motion carried.
2. Annual Meeting
 - Two reports from the Council still need to be turned in for the Annual Report.
 - Meeting will be in the Fellowship Hall
 - We will have the meeting available by ZOOM.
 - Dean Wiste will be the parliamentarian.
3. Employee Retention Credit (ERC) disbursement
 - Trinity was awarded the Employee Retention Credit - we will receive 4 increments of payment with end total of \$62,587.66. \$3500 fee will pay fee to Congregation Consulting Firm.
4. Chamber of Commerce Membership up for renewal
 - Laurie made a motion to renew Trinity's membership with the Chamber of Commerce, seconded by Steve. K. Motion carried.
 - Pr. Elizabeth shared that the Chamber of Commerce is planning a Relief, Recover, Rebuild Event on Saturday, February 25 to honor all who helped the night of the fire at Mulqueen's Hardware Store - fire fighters, first responders, EMTs, police, etc. The Chamber of Commerce is seeking donations to help offset the cost of this event. We will discuss further at the February meeting of how we can support this upcoming event.

LORD'S PRAYER AND ADJOURNMENT

- Steve K. made a motion to adjourn the meeting, Dan seconded. Motion carried. Meeting adjourned at 9:08 p.m., followed by The Lord's Prayer.

NEXT MEETING: Wednesday, February 8, 2023, at 7:30 p.m.

UPCOMING DATES:

- Submit reports for the Annual Report ASAP
- Annual Meeting February 5, 2023 following worship, at 10:30 a.m. Stewardship Team serving brunch.
- Next newsletter items due February 17 (March newsletter)

Submitted by *Michelle Jahntke*